

DECEMBER 5, 2023

CALL TO ORDER: Mayor Dievendorf called the meeting to order at 6:30 pm. In attendance were Trustees Jones, Lyden, Watt and Stetin. Also present were Jerry and Sandra Ward, Peter J Briele, Supt WWTP, Frank Nestle Supt DPW/Water/Fire Chief, Police Chief Raymond Renzi, Peter Douglas, Park Commission. Members of the public were Amy Dievendorf, Bryan MacFadden, Julie Slaper, Louis Sierra and Diane Rumrill-Hall.

The Pledge of Allegiance was recited.

The mayor asked if the January meeting scheduled for January 2 could be changed to an alternate date. It was agreed that the meeting will be on January 9th upstairs in the municipal building at 6:30 pm.

Correspondence: Mayor Dievendorf read a note regarding Elves Day Out festivities. He thanked the Montgomery County Tourism and Canajoharie-Palatine Bridge Chamber of Commerce for organizing the event. He also thanked all the merchants and vendors for their participation. He also thanked all the participant in the Ugly Sweater contest and the Ugly Sweater 5K race. And a big thank you to the Canajoharie Central School Dance Band and the 5th grade class who led the singing for lighting the Christmas tree. Thanks also to the Canajoharie Police Department and the Fire Department who made the lighted vehicle parade safe.

Public Comments: Diane Rumrill-Hall requested copies of the November 7th and November 21. They will be available to her on Wednesday. Julie Slaper asked if elected officials are sworn in after their election. The answer was Yes. By signing the Oath Book are they swearing to represent the village residents and their duties. The answer is Yes. Is there an ethics committee? The answer was Yes, Mayor Dievendorf noted they are appointed in April and he named them – Rev Robert Dievendorf, Sherene Peruzzi, Elizabeth Snyder and JoAnn Douglass. He also noted that a board member has to be on the committee, therefore the committee will be amended to include a board member next April. Julie proceeded to ask if someone thinks there has been a violation of the ethics policy how is that handled. Mayor Dievendorf asked for a more specific type of violation. She responded “a misappropriation of funds.” Mayor Dievendorf said the complaint has to be filed with the Mayor’s Office, and then it will be referred to the Ethics Committee for review.

ADOPT THE AGENDA: Mayor Dievendorf asked if there were any additions to the agenda, the approval of Executive minutes for September 21 was added to the list of minutes to be approved. Trustee Watt made the motion to accept the amended agenda, seconded by Trustee Jones. All in favor, motion carried.

APPROVAL OF MINUTES:

MOTION by Trustee Watt made the motion to approve the September 21, 2023; minutes of November 7 and November 17 minutes, seconded by Trustee Jones. All in

favor, motion carried.

HEALTH INSURANCE COVERAGE: Trustee Lyden noted that the Village sent out RFQ's for health insurance coverage. One quote was received from Marshall & Sterling, and one quote from Gallagher. After reviewing both quotes it was decided to accept the quote from Gallagher, however due to the time frame involved, (the current policy expires January 1), The Village cannot proceed with the change at this time, the current contract with Marshall & Sterling will be renewed, expected increase of 8.9% in the rates. A change in policy requires union agreement, which will commence prior to accepting a new policy.

MOTION by Trustee Lyden, seconded by Trustee Stetin to renew the current policy, all in favor, motion carried.

DRI Submission: Trustee Watt noted that a decision will not be made until January.

CANAJOHARIE HOUSING AUTHORITY: Trustee Lyden noted that everything is progressing towards the closure of the local office and turning over everything to JEM. The DPW will assist in cleaning out the office.

DPW REPORT: Frank Nestle

- Had to replace both Pillow Block Bearings on the Leaf Vacuum unit. It was down a couple days. During those days we used a backhoe and a dump truck to pick up leaves. This is a considerably slower method.
- Leaves are still falling and we are continuing pick up daily (please don't pile in the street) as of 11/10/23
- Christmas Décor is up (silver balls and bows). The lift has been returned
- Tree was removed from the village green and the stump was ground utilizing a stump grinder that was rented.
- Garbage truck blew a main hydraulic line on 11/13/23 it did cause a delay in garbage pickup but the line was replaced at the landfill where the breakdown occurred as the truck could not safely return to the DPW garage. DPW employees made the repair.
- We are fully ready for winter weather. All sanders are installed and serviced
- Major culvert repair on Ridge Road. At some point several years (20+) ago a residential drain was put in and ran into the culvert. When attached the 4" drain was inserted about 8" into the 10" culvert causing a choke point, over time enough sediment and debris built up to cause a complete blockage. Which caused the runoff water to spill into the street. With temperatures going below freezing it caused the water to freeze and cause a major traffic safety issue. In the spring we will be replacing the cut out we made in the residential driveway.
- Cleaned The Village Green, cleaned up the leaves, trimmed bushes and mowed and trimmed grass for Elves night out.
- Employees cleaned the Village Hall and bathrooms for Elves night out
- As of 12/1/23 leaves are finished for the year. On 11/27/23 and 11/28/23 crews were out and picked up every remaining pile. The leaf vacuum has been put away for the

winter and the leaf box is also put away for the winter. If Village residents have some leaves they would like removed they can take them to the tower location and dump with the rest of leaves there.

- DPW employees assisted the Water department with putting the new water tower online
- All of the parts that were on backorder for the fire hydrant on upper Walnut St. have been delivered and the hydrant will should be reinstalled by 12/08/23
- The garbage truck will be making more frequent trips to the transfer station this winter, the plan is to keep the truck empty while parked inside this winter to help prevent any rodent issues.
- Also the DPW Foreman is asking for some patience and understanding this winter as we will be training 3 new plow drivers.

WATER: Frank Nestle

Monthly reports complete

Put new water tower on line at Wintergreen Park. There is a few items such as the backup generator we are working on.

Replaced a water meter that was having issues connect to our reader

Removed two meters for the winter months

Clean Young and Gray Springs

Several UDig mark outs

Training in Johnstown

Assisted Aqua store with inspection of the new water tower

Hach was in to service all the equipment at the plant per our yearly service plan with them.

Town of Palatine Highway Department assisted us in cleaning out the ditch located at Rte 10 Standpipe.

Have spent several days listening for leaks throughout the village

Assisted DPW with a few projects

WASTE WATER TREATMENT PLANT: Peter Briele

Facility totals, tracking and sales.

Monthly Revenue from MCSD # 1 for November 2023 = \$2,100

Total Revenue for fiscal year (2023/2024) = \$7,770

Monthly Revenue from Montgomery County Leachate for November 2023 = \$2,184

Total Revenue for fiscal year 2023/24 = \$15,093

Monthly Revenue from Green Pine Septic Disposal for November 2023= \$ 547.50

Total revenue for fiscal year 2023/2024 = \$3,282.50

Monthly Revenue from Fred's Septic Disposal for November 2023 = \$100

Total revenue for fiscal year 2023/2024 = \$1,275

Stocking Stalls Septic Disposal for October 2023 = \$ 1,050

Total Revenue for Fiscal Year 2023/2024 to date is = Leachate + Septic + MCSD #1

Sludge = \$31,330.50

Roses Brands surcharge for October, 2023 = \$646.49

Total surcharge revenue for fiscal year 2023/24 = \$ 2,549.59

Labor –	360.5 hrs.		
OT.	8 Hrs.	Holiday WWTP coverage.	
Sick	24 hrs.	Vacation	48 hrs.
Personal	0 hrs.	Birthday	0 hours
Holiday	80 hrs.	Jury Duty	0.0 hrs.
Floating holiday	0 hrs.	Comp/Flex time earned	0 hrs.
Comp/Flex time used	5.5 hours.		

WWTP work completed November 1st – November 30th 2023

Completed all monthly reports and invoices and submitted them accordingly.

Cleaned and organized Maintenance shop and the lab.

Cleaned and sanitized all common areas.

Chemical pumps flushed and turned off as of November 1st 2023.

Getting Operator Trainee Peter A. Briele signed up for courses needed to become a certified WWTP Operator.

Finished getting summer equipment stored away and prepared winter equipment for snow and ice removal.

Sealed up buildings and turned heat on at low settings.

Contact tank #2 – Found electrical conduit to be leaking and unsafe. Dennis Clark and wwtp personnel started to replace that outside and underground wire/conduit at the end of the month.

FIRE DEPT: Frank Nestle

Three year contract was negotiated with the Town of Canajoharie. I will provide the board with the figures as soon as the wording is corrected in the contract.

The department has submitted a grant request to the NYS DEC, up to \$5000 may be granted.

The department will be submitting a grant from the AFG program hopefully in January.

Three state classes are being scheduled to be taught at our station during the winter months.

Working on setting up a Thruway Safety training night.

Frank was asked if the Audit Report on the Fire Department was available yet. He responded that it was still at the state for review. It was also noted that the kitchen cabinets are in need of repair. The Fire Department will seek a grant for said work.

POLICE DEPARTMENT: Chief Raymond Renzi

Mayor Dievendorf presented a Plaque to former Police Chief Bryan MacFadden, honoring his many years of service to the Village.

- Car 121 back from the shop after having tire rod ends, oil change, and brakes fixed.
- Purchased new side arms to replace current models which were approximately ten years old. Old side arms will be retained for academy cadets for firearms training in the future.
- Moyer Street speed details have continued with assistance from residences.
- PD continues to function at full shift coverage.

CODE ENFORCEMENT:

Cliff Dorrough submitted a log of 8 building permits that were issued.

SPECIAL PROJECT MANAGER: Jerry Ward

Julie Slaper asked Jerry and Frank if they could ask the demolition team at the Beech Nut site to save the rosettes and the “year built” sign. It was also noted that the iron works have been set aside as well.

Wintergreen Park.

The 30 day waiting period on the SEARA will be up at the end of this month. The next steps are ready to be taken, it is expected that bids for construction will be sent out early spring. They are looking at installing a water line from the tower to Wintergreen Park to end use of the well. A sealed septic system will service the waste water needs.

Water Tower:

The new water tower is on line, a few kinks with the monitoring devices are being worked out.

Spring Pond:

Delaware is waiting for Spring before sending out requests for construction of the new wall.

Park Commission: Peter Douglass

The Park Commission is in the planning stages for scheduling events for raising funding for park expenses. A cleanup day has already been scheduled for May 18, 2024.

APPROVAL OF ABSTRACTS:

Date	General	Water	Sewer	Water Proj
11/2/23	\$ 14,912.38	\$ 3,706.00	\$ 5,247.99	\$1,915.00
11/9/23	\$ 46,431.18	\$ 8,326.18	\$ 6,834.75	
11/16/23	\$ 3,687.71	\$ 6,019.91	\$ 4,045.76	
11/22/23	\$ 4,062.14	\$ 130.00	\$ 322.00	
11/30/23	\$123,669.22	\$13,148.96	\$24,896.32	\$2,140.00

Trustee Stetin made the MOTION to approve the abstracts completed in November, seconded by Trustee Lyden. All in favor, motion carried.

Trustee Watt made the MOTION to adjourn, seconded by Trustee Stetin. All in favor, motion carried.

Meeting adjourned at 7:05 P.M.

Respectfully submitted,

Amy S. Kretser
Clerk-Treasurer